

The Meadows of Melody Ranch

ISD

Board of Director's Meeting

Wednesday, September 6, 2017 at 12:00 pm – GTPM

MINUTES

CALL TO ORDER: 12:05

Present:

Bob Hammond

Lee Harris

Rich Bloom

Tina Korpi, GTPM

Demerie Northrop, GTPM

Matt Ostdiek, Rendezvous Engineering

Absent:

Kevin Boyce, WWDC by phone

Jim Miller

Bob, Nelson Engineering

Larry Pardee

Erik Wachob, Nelson Engineering

1) Approval of Minutes August 9, 2017

This will need to be done at the next meeting, not discussed at this meeting.

2) Financial review

a) Review Financials

The board did not spend any time looking at the current financial statement as we are only two months into the fiscal year and there has not been much activity. They would like to make sure the "reimbursement" line item is highlighted to indicate when money is paid from the grant package. To date GTPM has submitted three requests to SLIB and none have been paid.

b) Delinquent Report

There are currently three owners who are more than 60 days delinquent. The three owners that had received final notice that the water would be turned off made full payments on the accounts.

3) Old Business:

a) Update from Rendezvous Engineering

Matt will post a notice in the newspaper in mid-September to put the valve repair back out to bid for the SLIB grant work.

Melody Ranch experienced a brief period of water pressure loss on Sunday evening, September 3rd, 2017. Sunday the level sensor stopped reading around 7:00PM. I received alarms calls that the tank was empty and booster pumps were shut down due to low water level. I actually found the tank full with both wells running. (The wells came

on to fill what the controls thought was an empty tank). The booster pumps were off to prevent damage/failure from running them dry. The water system performed the way it was designed, if indeed there had been no water in the storage tank. Matt was able to restore water pressure by switching to “hand” manual operation. Since Sunday night, Matt has been running the system either manually or sometimes in automatic mode when the tank level sensor provides readings. A new tank level sensor was ordered. The booster pump will be maintenance the 2nd week of September. Matt recommends that they rebuild the small pump at the same time. The board agreed with that suggestion.

GTPM will send reminders to Robinson and Davis about the need to repair the leaks in their water lines by November 1st.

4) New Business:

a) Report from Nelson Engineering re. Wyoming Water Development Study

Kevin Boyce received the report from Nelson Engineering on time and under budget. The final report has not been distributed yet but will be shortly. The board inquired about the transmission and distribution differences. Kevin clarified that it becomes a distribution line where it leaves the pump station. In light of that clarification the replacement of the booster pump package should be considered in this scope of the grant. From this point there will need to be an application which will include a general request for funding as detailed in the recommendation. The application should specify what components they would like considered for the 2018 grant funding. Erik will prepare the application as well as the required public notice. The board would like all improvements to be included in a single package rather than have phases of work.

A pre-application needs to be submitted right away for SLIB emergency funds for the valve replacement to be included with the DWSRF application. Nelson will lead this application process with input from Rendezvous Engineering.

Rich moved to apply for 2018 funding of WWDC funds as outlined in the Nelson Engineering report and to pursue DWSRF and authorize Bob Hammond to sign the resolution on behalf of the Melody Ranch ISD. Lee seconded the motion. All voted in favor.

Kevin will write a recommendation to the WWD Commission that the ISD is seeking funding. The hearing will be in Casper on November 2 and 3rd. Someone from the ISD will need to be present.

5) Executive Session

The board entered an executive session at 1:07 when the meeting adjourned.

6) Adjournment 1:07