

The Meadows of Melody Ranch ISD

Board of Director's Meeting
Wednesday, December 1, 2021
3:00pm MST- Zoom Meeting

Minutes

Call to order: 3:04pm

Attendance: Bob Hammond- President
Rich Bloom- Vice President
Jim Hammerel- Board Member
Kent Van Riper- Boar Member
Matt Ostdiek- Rendezvous Engineering
Tina Korpi- GTPM
Charley Boyton- GTPM

Approval of the minutes: **1st Rich Bloom 2nd Jim Hammerel- passes unanimously**

Old Business:

1. Matt Ostdiek- ACTION ITEMS

- a. ISD Test Well Funding Options Letter to WWDO/ Easement
 - i. Matt Ostdiek sent letter to Bob Hammond still waiting for it to be returned.
- b. Rendezvous Engineering 10% Design response letter to WWDO
 - i. Matt Ostdiek will call as soon as the letter is returned from Bob Hammond.
 - ii. Dover Drilling still backed up until March 2022. Matt Ostdiek will stay in touch to remain on their schedule.
- c. Chlorine System- Bad solenoid valve
 - i. Bad valve in Chlorine system. It is a 25-year-old valve Matt O. is working on getting a replacement valve. It is a special made item and quite expensive. Not running on well #1 due to the bad valve.
 - ii. Matt O- reached out to Westwood Curtis and they are interested in doing the valve repair project.
 - iii. Bob Hammond- we need to keep this under a certain dollar amount to stay within out By-Laws

1. **Rich Boom moves to allow Matt O. to engage with Westwood Curtis on a "time and materials" contract to replace valves as they have done in the past not exceed \$100K. Recommending we sole source Westwood Curtis because we have used them in the past and they know our system and will give best price. 2nd by Kent Van Riper. Passes unanimously**

RULE 9
CONTRACTS FOR PUBLIC IMPROVEMENTS AND SERVICES

(c) Exemption from Requirement for Informal or Formal Bidding. Notwithstanding the above, neither formal nor informal bidding for a contract is required in an instance where the Board, at its sole discretion, determines that a particular service or improvement project should be sol-sourced to a contractor with whom the Board has prior experience and where the Board determines that the sole-sourcing offers desirable value and/ or a benefit to the District. If the Board elects to exempt a service or improvement project from the formal or informal bidding process, the Board must determine that satisfactory reasons exist to sole source the contract.

- d. 25 curbstops- Actions and addresses
 - i. Matt O is still working on this list.
- e. Clearing Willows at sewer lift station
 - i. Debbie is still working on this. Matt O. has flagged the willows for removal.

2. Deb Lutz/ GTPM- ACTION ITEMS

- a. Wyoming Landscaping extension of contract
 - i. Wyoming Landscape will get back to GTPM.
 - 1. Tina K.- No update. Tina is still working on negotiating extending of our winter contract past Spring of 2022.
- b. Top 25 Water Users- Kent Van Riper
 - i. Kent V. had continued to monitor this and will continue throughout the winter. Kent will report if there is any significant change.
 - ii. Rich Bloom- Before May 1, 2022, we need to come up with our possible tiered water billing process.
- c. New Board Member opening
 - i. Debbie has not received any interested person(s) from the newsletter listing.
 - 1. Jim Hammerel will reach out to a new homeowner that may have financial background and may be a good fit.

New Business:

Misc. Items

- 1. Vouchers for payment
 - a. Who will sign?
 - i. **Rich Bloom moves to nominate Jim Hammerel to fill the position of Treasurer. 2nd Kent Van Riper. Passes unanimously**

Set Next meeting date: **January 19, 2022 at 3pm- Quarterly Meeting**

Adjourn: **Rich Bloom moves to adjourn, 2nd Jim Hammerel. Passes unanimously at 3:55pm.**