

The Meadows of Melody Ranch ISD
Board of Director's **QUARTERLY** Meeting
Wednesday, January 19, 2022
3:00pm MST- Zoom Meeting

Minutes

Call to order: 3:03pm

Attendance: Bob Hammond- President Kent Van Riper- Board Member
Rich Bloom- Vice President Matt Ostdiek- Rendezvous Engineering
Jim Hammerel- Treasurer Debbie Lutz- GTPM

Approval of the agenda: **1st Rich Bloom, 2nd Kent Van Riper, passes unanimously**

Approval of the minutes: **1st Kent Van Riper, 2nd Rich Bloom, passes unanimously after minor corrections are made.**

Old Business:

1. Matt Ostdiek- ACTION ITEMS
 - a. ISD Test Well Funding Options Letter to WWDO/ Easement
 - i. This has been completed.
 - b. Rendezvous Engineering 10% Design response letter to WWDO
 - i. This is not completed
 - ii. Rich Bloom- Please explain your delay on writing letter to WWDO
 1. Matt Ostdiek- Just waiting to compile my thoughts to respond to their last letter to us.
 - c. Chlorine System- Bad solenoid valve
 - i. Matt Ostdiek- Bad valve at the chlorine system. It is a custom valve; Matt Ostdiek will take valve apart to see if it can be fixed before resulting in ordering a new valve as we will not need this valve when we implement the new system. Matt will get this completed this week.
 - d. 25 curbstops- Actions and addresses
 - i. No progress on this item.
 - e. Clearing Willows at sewer lift station
 - i. This can wait until spring.

New Business:

1. Matt Ostdiek- Infrastructure Update
 - a. Water System Status
 - i. Peak Flowrate approx. 100 gpm
 - ii. Nighttime flowrate approx. 20 gpm
 - iii. Empty chlorine cylinders- working on getting them returned. I have several empty cylinders sitting outside they are not dangerous as they are empty.

- iv. Annual generator maintenance- completed in December 2021.
- b. Sewer System Status
 - i. Daily flows at lift station; Low 10,000 gpd (Nov) to high 22,000 gpd
 - ii. Summer peak flows at lift station: 109,000 gpd
 - iii. Occasional pump high amp alarms- but less frequent
 - iv. Annual generator maintenance- completed
 - v. Sewer main jetting/ video inspection: quotes/ schedule (\$32,000 in 2016), estimate \$38,000 for 2022
- c. 2022 Water Valve Repairs
 - i. Westwood Curtis Contract- Time & Materials contract, not to exceed (\$128,205.00)
 - 1. Priority area 1 project includes about 8 valves, 2 fire hydrants and the valves associated with those and a fire hydrant T.
 - 2. Mid-March 2022 for start date
 - ii. Performance and Payment Bonds
 - 1. A project over 150,000 we would be required to get an insurance bond. Under \$150,000 we can opt out of getting the bond.
 - a. Rich Bloom recommends not getting a bond as we are doing the repair valve by valve. All board members agree with Rich Bloom.

i. Jim Hammerel moves to approve Westwood Curtis to move forward with the Priority area 1 project not to exceed contract as proposed. Kent Van Riper 2nd the motion, passes unanimously.
- d. Groundwater Exploration Project
 - i. Budget Correction- WWDO payment records
 - ii. Test well #3 budget
 - iii. Dover Drilling pricing/ authorization
 - iv. Start work: 3rd week of March
 - 1. Total cost of Well should be around \$112,000, ISD will need to cover expenses exceeding our available grant money of approximately \$48,000.
 - a. **Kent Van Riper moves to approve the Dover Drilling contract estimated to be \$79,500 with the knowledge of the overall project costing the ISD approximately \$63,549 after the remaining exploratory well funds are used. Jim Hammerel 2nd the motion, passes unanimously.**
 - i. See Attached spreadsheet for explanation of project funds.
 - 2. Rich Bloom- Put in March newsletter- information about our valve repairs and our drilling project all to begin in March.
- e. Water System Improvement Project
 - i. Rendezvous Engineering billing

1. Rich Bloom- Rendezvous Engineering billing should be no more than 90 days in arrears.

a. Board agrees unanimously to pay late billing from Rendezvous Engineering of \$6200.60

- f. Matt Ostdiek- Conversation with Manager of our Water Development Project about additional funding possibilities. (4 possibilities)
 - i. Legislature has set a side funds for Water Development due to cost overruns on projects. There will be some competition for these funds. Before we can apply for these funds, we will need to complete the bid process. We may need to target the Water Development committee meeting in August 2022. I am assuming this would be grant money.
 - ii. The state will be getting some "American Rescue Plan Act" money that may be available for us in the future depending on how discussions go on how they will distribute the funds.
 - iii. Congress passed the "Infrastructure Investments Job Act" the State of Wyoming is discussing on how to distribute this money as well. There seems to be a push to invest it back in the infrastructure of small towns in Wyoming.
 - iv. We can apply for more grant funds in September 2022 via how we have done in the past.
- g. Rich Bloom- Maybe we should be in touch with our legislators letting them know of our need.
 - i. Jim Hammerel will work with Matt Ostdiek to put together a letter to our Legislators to let them know of our possible overruns and need.

Misc. Items

1. Deb Lutz/ GTPM- ACTION ITEMS
 - a. Memorandum of Understanding
 - i. See Attached
 1. Board tables to digest and make edits.
 - b. Wyoming Landscaping extension of contract
 - i. Wyoming Landscape will get back to GTPM
 - c. Tiered Water Billing System
 - i. Jim Hammerel will take lead on this project.
 - ii. Rich Bloom- We need to have it done and initiated June 1, 2022.
 - d. Spring 2022 Hofland Sweeping & Parking Lot Striping
 - i. Debbie will confirm scheduling early 2022
2. New Board Member opening
 - a. Debbie will put this back in the February 2022 newsletter.

Set Next meeting date: Feb 23, 2022, 3pm

Adjourn: 4:25 pm